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Special Committee Meeting 30 April 2015



Present: Richard Thomas, Bob Connell, Val Caple, Sue Sugden, Derek Butler, Terry Woodsford (Guest - Age Cymru) Rob Wardle

Apologies: Bob Griffiths, Jim Sugden.

The purpose of this special committee meeting in conjunction with Age Cymru (Terry Woodsford - Community Campaigns Coordinator) was to establish if we as an association require insurances to cover our active groups namely: Walking Group, Nordic Walking Group, Skittles Team, Friendship Group, Cycling Group, Annual Dinner events and meetings held in premises outside of Dow Corning.

It was explained to Terry that as a committee we have some concerns following a recent accident to a member of our established walking group and with our newly formed friendship group and cycling group whether or not we should be protecting through insurance cover our organisers of these active groups.

An explanation was given that our team leaders for the walking group have usually carried out a risk assessment of the route in advance of the chosen date for the group walk which we believe from talking to the solicitor of the Ramblers Association that this is normally sufficient. Members participating in either day trips or short breaks have a option (normally on the flyer sent out about the forthcoming event) to take out insurance cover with the coach company. We also have on file a risk assessment for members participating in the Skittles events, however the friendship and cycling groups are relatively new and so far neither have been risk assessed as far as we know.

An explanation was also given on how the association is funded and that retirees do not become automatic members. Membership is through joining and paying an annual fee which is part matched by Dow Corning.

Dow Corning also have a company shop staffed and managed by a retiree who's hours are paid for by a contract company (Adecco) providing manpower to Dow Corning.. If the shop manager takes leave, then we as an association provide a deputy manager and shop assistant whom we invoice Dow Corning for. Both the deputy and assistant are not employed as such by Adecco or Dow Corning.

Terry suggested if our income exceeds more than £5000:00 / annum then usually there are certain obligations such as insurances that the association should consider.

The association treasurer said on average our income exceeds the £5000:00 barrier from payments from Dow Corning from shop income and for the dinner when held.

It is thought that we should have public liability insurance cover as a minimum, however having gained enough information from the committee present, Terry will consult with others within Age Cymru and will make contact with the association letting us know the responses of Age Cymru.

No further action is required by the Association at this time.